

You Learn, We Standardize



NATIONAL OCCUPATIONAL
STANDARD FOR AN ANIMAL
SCIENCE LABORTARY TECHNOLOGIST

NOS.ASLT.01 First Edition

#### APPROVING AUTHORITY

This National Occupational Standard has been prepared and published under the authority of the Zambia Qualifications Authority Board on 19<sup>th</sup> May, 2022.

#### ZAMBIA QUALIFICATIONS AUTHORITY

The Zambia Qualifications Authority Act No. 13 of 2011 was enacted by the Government of the Republic of Zambia to "provide for the development and implementation of a national qualifications framework; establish the Zambia Qualifications Authority; provide measures to ensure that standards and registered qualifications are internationally comparable; and provide for matters connected with, or incidental to the foregoing". Among other functions, ZAQA is responsible for determining national standards for any occupation, through various sector specific National Occupational Standards Development Teams (NOSDTs).

#### REVISION OF NATIONAL OCCUPATIONAL STANDARDS

National Occupational Standards shall be revised after every **5 years**, or whenever necessary, by the issue of either amendments or of revised editions. It is important that users of National Occupational Standards (NOS) ascertain that they are in possession of the latest amendments or editions.

#### NOS DEVELOPMENT TEAM RESPONSIBLE

This National Occupational Standard was prepared by the Agriculture National Occupational Standards Development Team, upon which the following organisations were represented:

- 1. Agricultural Institute of Zamba (AIZ)
- 2. Aquaculture Development Association of Zambia (ADAZ)
- 3. Copperbelt University (CBU)
- 4. Department of Fisheries Ministry of Fisheries and Livestock(MOFL)
- 5. Golden valley Agricultural Research Trust (GART)
- 6.Katete College of Agricultural Marketing
- 7. Ministry of Agriculture
- 8. Mulungushi University
- 9. National Research Development Centre (NRDC)
- 10. University of Zambia (UNZA)
- 11. Zambia Agriculture Research Institute (ZARI)
- 12. Zambia Seed Trade Association (ZASTA)
- 13. Zambia National Farmers Union (ZNFU)
- 14. Zambia Qualifications Authority (ZAQA)

#### **ACKNOWLEDGEMENT**

The Zambia Qualifications Authority would like to acknowledge the invaluable support of the following stakeholders that participated in the development of this National Occupational Standard:

- 1. Dr. Amy Kingdom (Zambia National Farmers Union ZNFU)
- 2. Dr. BatisebaTembo (Zambia Agriculture Research Institute ZARI)
- 3. Dr. Elias Kantashula (University of Zambia UNZA)
- 4. Dr. Joself M. Chileshe (University of Zambia UNZA)
- 5. Maj. Nelson kaluba (Rtd)(Aquaculture Development Association of Zambia)
- 6. Mr. Alex Dennis Chilala (Zambia Agriculture Research Institute ZARI)
- 7. Mr. Davis Mwanza (Natural Resources Development College NRDC)
- 8. Mr. Enerst Muzukutwa (CropLife Zambia/ZASTA)
- 9. Mr. Johnstone Mfula (Ministry of Fisheries and Livestock (Department of Fisheries)
- 10. Mr. Malumo Nawa (Ministry of Agriculture (Department of Agriculture)
- 11. Mr. Masautso E. Sakala (Natural Resources Development College NRDC)
- 12. Mr. Mathews Ngosa (Agricultural Institution of Zambia (AIZ))
- 13. Mr. Shadreck C. Mubanga (Golden Valley Agricultural Research Trust GART)
- 14. Mr. Stanford Phiri (Katete College of Agricultural Marketing)
- 15. Mr. Joseph T. Mwale (Mulungushi University)
- 16. Mrs. Precious Hamusute (Veterinary Council of Zambia)
- 17. Ms. Eva N. Kaonga (University of Zambia UNZA)
- 18. Ms. Sylvia H. N'gandu (University of Zambia UNZA)
- 19. Mr. Fidelis Cheelo (Zambia Qualifications Authority)
- 20. Miss Womba Soneka (Zambia Qualifications Authority)
- 21. Mr. Modest Hamalabbi (Zambia Qualifications Authority)

# **TABLE OF CONTENTS**

FO	REWORD	iv
JUS	STIFICATION	iv
AC	RONYMS AND ABBREVIATIONS	v
GL	OSSARY OF TERMS	vi
1.	OVERVIEW	1
2.	SCOPE	2
3.	PERSONAL ATTRIBUTES (VALUES, ETHICS AND ATTITUDES)	2
4.	UNITS AND ELEMENTS	2
5.	EQUIPMENT, TOOLS AND CONSUMABLE MATERIALS	17
6.	DILEMMAS/CHALLENGES AND COMPLEXITIES FOR A JOB HOLDER	17
7.	WORKING CONDITIONS/ENVIRONMENT	17
8.	PARTIES INVOLVED/INTERACTING WITH THE JOB HOLDER OR TRAINEE	18
9.	PHYSICAL DEMANDS ON THE BODY	18
AN	NEX A	19
A N.I	NEY R	20

#### **FOREWORD**

The Zambia Qualifications Authority (ZAQA) is a statutory body under the Ministry of Education established by ZAQA Act No. 13 of 2011 to "provide for the development and implementation of a national qualifications framework; provide measures to ensure that standards and registered qualifications are internationally comparable; and provide for matters connected with, or incidental to the foregoing".

Among other functions, ZAQA is responsible for "determining national standards for any occupation", through various sector specific National Occupational Standards Development Teams (NOSDTs) of experts composed of representation from appropriate authorities, government departments, industry, academia, regulators, consumer associations and non-governmental organizations, etc.

This National Occupational Standard (NOS) has been developed by the Agriculture National Occupational Standards Development Team in accordance with the procedures and guidelines of ZAQA. All users should ensure that they have the latest edition of this publication as National Occupational Standards are revised from time to time.

This NOS shall be used by, among others, industry, employers, quality assurance bodies, awarding and professional bodies and education and training institutions, as a benchmark to identify training needs, develop job profiles/descriptions, develop curricula and learning programmes, in various sectors where the occupation exists.

#### **JUSTIFICATION**

Animal Science Laboratory Technologists are the core technologists in the animal science laboratory, and they perform a wide array of functions and duties on a daily basis. Their work is highly technical and skilled, and they are also involved in the husbandry care of a wide variety of animals used in research and teaching programs.

Work involves the handling of samples, and performance of routine laboratory examinations, according to Standard Operating Protocols. These require a considerable degree of accuracy and manual dexterity, and record-keeping, as well as the maintenance and care of laboratory specimens and materials.

# **ACRONYMS AND ABBREVIATIONS**

ASLT Animal Science Laboratory Technologist

CS Core Skill

NOS National Occupational Standard

NOSDT National Occupational Standards Development Team

OK Organizational Knowledge
PC Performance Criteria
PS Professional Skill

RK Regulatory Knowledge

RPL Recognition of Prior Learning SOP Standard Operating Procedures

TK Technical Knowledge

ZABS Zambia Bureau of Standards

ZAMRA Zambia Medicines Regulatory Authority

ZAQA Zambia Qualifications Authority

ZEMA Zambia Environmental Management Agency

ZQF Zambia Qualifications Framework
AIZ Agricultural Institution of Zambia
VCZ Veterinary Council of Zambia

#### **GLOSSARY OF TERMS**

For the purposes of this NOS, the following terms and definitions shall apply:

**Core Skills/Generic Skills:** are a group of skills that are key to learning and working in today's world. These skills are typically needed in any work environment. In the context of the NOS, these include communication related skills that are applicable to most job roles.

**Function:** is an activity necessary for achieving the key purpose of the sector, occupation, or area of work, which can be carried out by a person or a group of persons. Functions are identified through functional analysis and form the basis of NOS.

**Job Title:** defines a unique set of functions that together form a unique employment opportunity in an organisation.

**Knowledge and Understanding:** are statements which together specify the technical, generic, professional and organisational specific knowledge that an individual needs in order to perform to the required standard.

**National Occupational Standards (NOS):** are statements of the standards of performance individuals must achieve when carrying out functions in the workplace, together with specifications of the underpinning knowledge and understanding. They are precise descriptions of what an individual is expected to be able to do in his/her work role.

National Occupational Standards (NOS) Code: is a unique reference code that identifies a NOS.

**National Occupational Standards Development Team (NOSDT):** means an established group of national stakeholders/experts responsible for the development of National Occupational Standards within a specific economic sector or occupation.

**Occupation:** is a set of job roles, which perform similar/related set of functions in an industry.

**Organisational Context:** includes the way the organisation is structured and how it operates, including the extent of operative knowledge that managers have in their relevant areas of responsibility.

**Performance Criteria:** are statements that together specify the standard of performance required when carrying out a task.

**Scope:** is the set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on the quality of performance required.

**Sector:** is a conglomeration of different business operations having similar businesses and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.

**Sub Sector:** is derived from a further breakdown based on the characteristics and interests of its components.

**Technical Knowledge:** is the specific knowledge needed to accomplish specific designated responsibilities.

**Unit Title:** gives a clear overall statement about what the incumbent should be able to do.

# 1. OVERVIEW

This overview highlights the key factors applicable to the Animal Science Laboratory Technologist, including the job description, job purpose, and level of education and experience needed.

NOS Code	NOS.ASLT.01
Occupation	Animal Science Laboratory Technologist
Job Title	Animal Science Laboratory Technologist (ASLT)
Job Description	The ASLT is responsible for receiving samples at the laboratory, preparing them for analysis, preparing the work area, managing biosecurity and conducting laboratory tests and examinations. They also oversee and take care of laboratory animals, maintain biosecurity at the laboratory and in the animal cages. In addition, they are responsible for sterilization and maintenance of laboratory equipment, and demonstration of techniques to students.
Job Purpose	To perform routine laboratory examinations, and to provide husbandry care for a wide variety of animals used in research and teaching programs.
ZQF Level	6
Sector	Agriculture
Sub sector	Livestock
Other Economic Sector(s)	Health (medical or pharmaceutical laboratory),
in which the Occupation is	Education (research or teaching laboratory),
Practiced	Manufacturing (Feed Analysis laboratory),
Other Similar Jobs that	Animal feed manufacturing laboratory
can be performed by a	technologist, veterinary laboratory technologist,
Animal Science	practical laboratory instructors, medical laboratory
Laboratory Technologist	technologist.
Minimum Educational Job	Diploma in Laboratory Technologist/or Veterinary
Entry Qualification(s)	Laboratory Technologist.
Practicing License	VCZ and/or AIZ
Requirements (if any)	(those who transition to the medical sector will need to register with HPCZ)
Training/RPL	Grade 12, with biology
Minimum Job Entry Age	20 years
Prior Experience	Not applicable
Performance Criteria	As described in the Units under Section 4

#### 2. SCOPE

This National Occupational Standard specifies the fundamental knowledge and understanding, skills and competencies that an Animal Science Laboratory Technologist must possess to be successful in his/her job role. It is applicable to Animal Science Laboratory Technologists working in animal science laboratories, either in the private or public sector, or in academia.

# 3. PERSONAL ATTRIBUTES (VALUES, ETHICS AND ATTITUDES)

This job requires an individual to possess:

- Problem-solving skills
- Ability to think analytically and critically
- Mathematics and Science skills
- Integrity and Honesty
- Interpersonal skills
- Commercial Awareness
- Ethical and welfare issue awareness
- Attention to detail
- Ability to communicate effectively and clearly
- Self-motivated and a team worker
- Ability to plan and prioritize
- · Quality consciousness
- Occupational health and safety oriented
- Responsible attitude, and an understanding of the need for confidentiality
- An interest in laboratory animals, and a willingness to care for them with a high level of welfare.

#### 4. UNITS AND ELEMENTS

This National Occupational Standard is divided into five (05) Units representing the tasks that a job holder should undertake in his/her day to day work. Each unit is further broken down into elements depicting the number of activities to be carried out for the successful execution of a particular task.

**UNIT 1** [This unit is about health, safety and environment].

Unit No.	01
Unit Title	Health, Safety and Environmental Management
Description	This unit is about maintaining safety, health and environmental protection for staff, the laboratory animals and the laboratory.
Scope	<ul> <li>This unit covers the following:</li> <li>Health &amp; safety regulations and requirements</li> <li>Environmental protection regulations and standard operating procedures.</li> </ul>
Performance Criteria	(PC) w.r.t. the Scope
Element	Performance Criteria (PC)
Health & safety regulations and requirements	To be competent, the individual must be able to: PC1.Read, interpret and implement national and organizational safety and health policies and regulations. PC 2. Assess risks and possible safety hazards of all aspects of operations
Environmental protection regulations and standard operating procedures	To be competent, the individual must be able to: PC3.Read, interpret and implement the environmental policies for the organisation PC4.Read, interpret and implement environmental standard operating procedures and policies of the organisation PC5. Read, interpret and implement national and global environmental regulations.
Knowledge and Und	erstanding (K)
Organisational Context (Knowledge of the company/ organisation and its processes)	OK1 Company Quality, health and safety policies
Technical Knowledge	The individual on the job must demonstrate knowledge and understanding of:  TK1. Safety and health risk assessment TK2. Environmental Risk assessment TK3. How to use Laboratory safety equipment (fire extinguishers, fire blankets, safety shower, eye wash and first aid kit)  TK4. How to use laboratory PPE (gloves, shoes, safety eye

	,		
	wear, lab coats and aprons)  TK5. How to interpret the hazard category colour codes on chemical labels		
Regulatory context (Knowledge of			
Rules and Regulations)	RK1. Government regulatory agency requirements for health & safety (ZEMA, ZABS)		
	RK2. Being certified as a laboratory Animal Technologist by AIZ and/or VCZ.		
Skills (S) – these skil	lls apply to all units		
Core Skills/ Generic	Writing Skills		
Skills	The individual on the job must be able to:		
	CS1. Write in English and give simple concise instructions.		
	CS2. Keep current, accurate, and complete records.		
	Reading Skills		
	The individual on the job must be able to:		
	CS3. Read and interpret internal/external documents. CS4. Read and understand manuals, health and safety		
	instructions, memos, other company documents. CS5. Ability to read from different sources- books, screens in		
	machines and signage. CS6. Understand the various colour codes, nomenclature and acronyms related to the profession.		
	CS7. Observe and analyse the results of research experience.		
	Oral Communication (Listening and Speaking skills)		
	The individual on the job must be able to:		
	CS8. Express statements or information clearly so that others can hear and understand.		
	CS9. Participate in and understand the main points of discussions.		
	CS10. Respond appropriately to any queries.		
Professional Skills	Decision Making		
	The individual on the job must be able to:		
	PS1. Follow organizations rule-based decision-making process.		
	PS2. Take decision with systematic course of actions and/or		
	response. Plan and Organise		
	The individual on the job must be able to:		
	PS3. Plan and organise work to meet deadlines.		

- PS4. Work constructively and collaboratively with others.
- PS5. Ability to prepare and present lectures and training sessions.

#### **Customer Centricity**

The individual on the job must be able to:

- PS6. Follow a code of conduct.
- PS7. Manage relationships with customers with intent on satisfying the organisation's requirements for service delivery.
- PS8. Work with many professionals, paraprofessionals, caretakers, and students.

# Problem Solving and Decision Making

The individual on the job must be able to:

- PS9. Recognize problems and search for solutions.
- PS10. Choose best methods to complete assigned tasks.
- PS11. Approach relevant authority when required.
- PS12. Judiciously use common sense in day-to-day activities

### **Analytical Thinking**

The individual on the job must be able to:

- PS13. Apply domain knowledge, observations and data to select course of action to perform tasks
- PS14. Observe and analyse the results of research experience.

#### Critical Thinking

The individual on the job must be able to:

- PS15. Critically evaluate information obtained from customers, supervisor, co-workers and students to perform day-to-day activities.
- PS16. Ask relevant questions for better understanding.

UNIT 2 [This unit is about Collecting, Transporting and Receiving Laboratory Samples].

Unit No.	02
Unit Title	Collecting, Transporting and Receiving Laboratory Samples
Description	This unit is about how to safely collect, transport, and receive laboratory samples
Scope	This unit covers the following:
	<ul> <li>Collection of samples, according to instructions, and SOPs</li> <li>Packaging samples, in a bio-secure manner for transport.</li> <li>Receiving of samples at the laboratory</li> </ul>
Performance Crite	ria (PC) w.r.t. the Scope
Element	Performance Criteria (PC)
Collection of samples, according to instructions, and SOPs.	To be competent, the individual on the Job must be able to:  PC1.Collect the right samples of either tissues, blood, urine, faeces or other matter.  PC2. Collect the samples utilising the recommended collection vessels, and medium for that particular sample.
Packaging samples for transport	To be competent, the individual on the Job must be able to:  PC3. Securely package the samples.  PC4. Use absorbent materials to surround the samples, in case of breakages.  PC5. Wrap the samples with waterproof material.  PC6. Package the samples inside a receptacle of the correct temperature, and protected from increment weather.  PC7. Label the package correctly, with all necessary detail, as well as "biohazardous stickers/labelling" where necessary.
Receiving of samples at the laboratory  Knowledge and Ur	To be competent, the individual on the job must be able to:  PC8. Receive samples at the laboratory, and enter them into the receiving records.  PC9. Unpack the samples and store them according to specifications, until due for processing.

Organisation-al	The individual on the job must demonstrate knowledge and
	understanding of:
(Knowledge of	OK1. Company Quality, health and safety policies for the
the company/	collection, transport and receiving of samples.
organisation and	OK2.Company environmental and waste management policies,
its processes)	for the collection, transport and receiving of samples.
	OK3.Company regulations and global best practices for the
	collection, transport and receiving of samples. OK4. Laboratory Standard Operating Procedures, and Biosecurity
	procedures for the collection, transport and receiving of
	samples.
Technical	The individual on the job must demonstrate knowledge and
Knowledge	understanding of:
	TK1. Collection of different types of samples from live animals,
	carcasses or from environmental surroundings.
	TK2. Choice of samples to collect in order to test for different
	diseases.
	TK3. Types of containers to use to collect and store each type of
	sample.
	TK4. Knowledge of the correct type of packaging and how to use
	TK5. Knowledge of the temperature, pH and other conditions
	under which each type of samples should be transported
	and stored.
	TK6. Potentially bio hazardous samples, and precautions to take
	around the same.
Regulatory	The individual on the job must demonstrate knowledge and
context	understanding of:
	RK1. Government regulatory agency requirements for health &
(Knowledge of	safety with respect to collection, transport and handling of
Rules and	biological samples.
Regulations)	
Core Skills/	Writing Skills
Generic Skills	The individual on the job must be able to:
	CS1. Write in English and give simple concise
	instructions.
	CS2. Keep current, accurate, and complete records.
	Reading Skills
	The individual on the job must be able to:
	CS3. Read and interpret internal/external documents.
	CS4. Read and understand manuals, health and safety
	instructions, memos, other company documents.
	CS5. Ability to read from different sources- books, screens in machines and signage.
	CS6. Understand the various colour codes, nomenclature and
	acronyms related to the profession.
	CS7. Observe and analyse the results of research
	227. 2200170 and analyse the results of research

AVA	^rI	an	$\sim$
exp	_,,		
$\nabla \nabla \nabla$	$\sim$ 11	$\sim$ 1 1	oo.

### Oral Communication (Listening and Speaking skills)

The individual on the job must be able to:

- CS8. Express statements or information clearly so that others can hear and understand.
- CS9. Participate in and understand the main points of discussions.
- CS10. Respond appropriately to any queries.

# Professional Skills

# **Decision Making**

The individual on the job must be able to:

- PS1. Follow organizations rule-based decision-making process.
- PS2. Take decision with systematic course of actions and/or response.

# Plan and Organise

The individual on the job must be able to:

- PS3. Plan and organise work to meet deadlines.
- PS4. Work constructively and collaboratively with others.
- PS5. Prepare and present lectures and training sessions.

# **Customer Centricity**

The individual on the job must be able to:

- PS6. Follow a code of conduct.
- PS7. Manage relationships with customers with intent on satisfying the organisation's requirements for service delivery.
- PS8. Work with many professionals, paraprofessionals, caretakers, and students.

### **Problem Solving and Decision Making**

The individual on the job must be able to:

- PS9 Recognize problems and search for solutions.
- PS10. Choose best methods to complete assigned tasks.
- PS11. Approach relevant authority when required.
- PS12. Judiciously use common sense in day-to-day activities

# Analytical Thinking

The individual on the job must be able to:

- PS13. Apply domain knowledge, observations and data to select course of action to perform tasks
- PS14. Observe and analyse the results of research experience.

#### **Critical Thinking**

The individual on the job must be able to:

- PS15. Critically evaluate information obtained from customers, supervisor, co-workers and students to perform day-to-day activities.
- PS16. Ask relevant questions for better understanding.

**UNIT 3** [This unit is about handling, processing and testing of laboratory samples].

Unit No.	03		
Unit Title	Handling, Processing and Testing of Laboratory Samples		
Description	This unit is about handling, processing and testing of laboratory samples.		
Scope	<ul> <li>This unit covers the following:</li> <li>Opening of samples, and preparing for testing</li> <li>Carrying out laboratory tests</li> <li>Recording the result of the testing, and communicating the result of the testing to the supervisor/client.</li> </ul>		
	(PC) w.r.t. the Scope		
Element	Performance Criteria (PC)		
Opening of samples, and preparing for testing	To be competent, the individual on the job must be able to: PC1. Safely open and process the samples, ready for testing.		
Carrying out laboratory tests	To be competent, the individual on the job must be able to: PC2. Carry out the necessary laboratory tests, according to the Standard Operating Procedure. PC3. Carry out the following examinations, as required:  • blood smear analysis,  • blood sample analysis,  • full blood count,  • serum chemistry testing,  • serology,  • impression smear analysis of organs,  • brain smear analysis,  • conducting of bacterial cultures,  • faecal sample analysis,  • urinalysis,  • feed analysis,  • parasitology.		
Recording the result of the testing, and communicating the result of the testing to the supervisor/ client	To be competent, the individual on the job must be able to: PC4. Record the result of all laboratory tests, according to Standard Operating Procedures. PC5. Communicate the results to supervisors and/or clients as required.		
	erstanding (K)		
Knowledge and Und A. Organisation-al Context (Knowledge of the company/ organisation and its processes)	The individual on the job must demonstrate knowledge and understanding of: OK1. Company Quality, health and safety policies with regard to laboratory operations.		

B. Technical	The individual on the job must demonstrate knowledge and		
Knowledge	understanding of:		
	TK1. Operating a haematocrit machine. TK2. Operating a centrifugal machine		
	TK2. Operating a centilitigal machine TK3. Operating a microscope.		
	TK4. Utilisation of the biohazard cupboard.		
	TK5. Using a Bunsen burner		
	TK6. Using and maintaining specialised equipment according to		
	manufacturer's recommendations.		
	TK7. Using urinalysis strip tests.		
	TK8. Preparing different types of smears for analysis.		
	TK9. Preservation of samples.		
C. Regulatory	The individual on the job must demonstrate knowledge and		
context	understanding of:		
(Knowledge of	RK1. Government regulatory agency requirements for health &		
Rules and	safety with regard to laboratory operations.		
Regulations)	RK2. The importance of certification as an Animal Science		
	Laboratory Technologist by AIZ and /or VCZ.		
A. Core Skills/	Writing Skills		
Generic Skills	The individual on the job must be able to:		
	CS1. Write in English and give simple concise		
	instructions.		
	CS2. Keep current, accurate, and complete records.		
	Reading Skills		
	The individual on the job must be able to:		
	CS3. Read and interpret internal/external documents.		
	CS4. Read and understand manuals, health and safety		
	instructions, memos, other company documents.		
	CS5. Read from different sources- books, screens in		
	machines and signage.		
	CS6. Understand the various colour codes, nomenclature and		
	acronyms related to the profession.		
	CS7. Observe and analyse the results of research		
	experience.		
	Oral Communication (Listening and Speaking skills)		
	The individual on the job must be able to:		
	CS8. Express statements or information clearly so that others		
	can hear and understand.		
	CS9. Participate in and understand the main points of		
	discussions.		
	CS10. Respond appropriately to any queries.		
B. Professional	Decision Making		
Skills	The individual on the job must be able to:		
	PS1. Follow organizations rule-based decision-making		
	process.		
	PS2. Take decision with systematic course of actions and/or		
	response.		
	Plan and Organise		

The individual on the job must be able to:

PS3. Plan and organise work to meet deadlines.

PS4. Work constructively and collaboratively with others.

PS5. Prepare and present lectures and training sessions.

# **Customer Centricity**

The individual on the job must be able to:

PS6. Follow a code of conduct.

PS7. Manage relationships with customers with intent on satisfying the organisation's requirements for service delivery.

PS8. Work with many professionals, paraprofessionals, caretakers, and students.

# **Problem Solving and Decision Making**

The individual on the job must be able to:

PS9 Recognize problems and search for solutions.

PS10. Choose best methods to complete assigned tasks.

PS11. Approach relevant authority when required.

PS12. Judiciously use common sense in day-to-day activities

### **Analytical Thinking**

The individual on the job must be able to:

PS13. Apply domain knowledge, observations and data to select course of action to perform tasks

PS14. Observe and analyse the results of research experience.

#### Critical Thinking

The individual on the job must be able to:

PS15. Critically evaluate information obtained from customers, supervisor, co-workers and students to perform day-to-day activities.

PS16. Ask relevant questions for better understanding.

UNIT 4 [This unit is about handling and care of different types of the laboratory animals].

Unit No.	04		
Unit Title Handling and Care of different types of the laboratory animal			
Description	This unit is about handling and caring for different types of the aboratory animals		
Scope	This unit covers the following:		
	Identifying and handling different types of the laboratory		
	animals.		
	Feed and husbandry care for laboratory animals, and		
	identifying anomalies for reporting.		
Performance Criter	ia (PC) w.r.t. the Scope		
Element	Performance Criteria (PC)		
Identifying and	To be competent, the individual must be able to:		
handling different	PC1. Identify and handle different types of laboratory animals.		
types the	PC2. Draw and label a sample cage used in the animal facility.		
laboratory	PC3. Make cages for various types of laboratory animals		
animals	PC4. Prepare a checklist for monitoring animals. PC5. Demonstrate how to interact with the animals in a non-		
	threatening manner.		
	PC6. Demonstrate the methods of handling of laboratory		
	animals safely		
	arminals salely		
Feed and	To be competent, the individual must be able to:		
<b>Husbandry Care</b>	PC7. Feed the animals according to required schedules.		
for Laboratory	PC8. Prepare a sample diet plan for a specific type of		
Animals, and	laboratory animal.		
identifying	PC9. Explain Food habits and ways of feed preparation of the		
anomalies for	different types of laboratory animals.		
reporting	PC10.Record the details of the feed given to a sample group of animals		
	PC11.Take care of all husbandry needs of the animals,		
	according to industry recommended standards.		
	PC12. Monitor for anomalies and abnormal behaviour, and		
	report to the supervisor as required.		
Knowledge and Un			
	The individual on the job must demonstrate knowledge and		
Context (Knowledge of	understanding of:  OK1. Company Quality, health and safety policies with regard to		
(Knowledge of the company/	OK1. Company Quality, health and safety policies with regard to animal handling.		
organisation	OK2.Company environmental policies with regard to animal		
and its	handling.		
processes)	OK3.Company regulations and global best practices with regard		
p. 223222)	to animal handling.		
	Ĭ		
B. Technical	The individual on the job must demonstrate knowledge and		
Knowledge	understanding of:		

	TI/1 Llandling facilities for laboratory animals
	TK1. Handling facilities for laboratory animals.
	TK2. Care, breeding, and handling of a wide variety of animals.
	TK3. The biology and physical characteristics of a wide variety
O. Damilatani	of animals used in research and teaching.
C. Regulatory	The individual on the job must demonstrate knowledge and
context	understanding of:
(Knowledge of	RK1. Government regulatory agency requirements for health &
Rules and	safety with regard to handling of animals.
Regulations)	RK2. Welfare requirements for research animals.
A. Core Skills/	Writing Skills
Generic Skills	The individual on the job must be able to:
	CS1. Write in English and give simple concise
	instructions.
	CS2. Keep current, accurate, and complete records.
	Reading Skills
	The individual on the job must be able to:
	CS3. Read and interpret internal/external documents.
	CS4. Read and understand manuals, health and safety
	instructions, memos, other company documents.
	CS5. Read from different sources- books, screens in
	machines and signage.
	CS6. Understand the various colour codes, nomenclature and
	acronyms related to the profession.
	CS7. Observe and analyse the results of research
	CS7. Observe and analyse the results of research experience.
	,
	experience.  Oral Communication (Listening and Speaking skills)
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.
P. Professional	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.
B. Professional	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making
B. Professional Skills	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making process.
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making process.  PS2. Take decision with systematic course of actions and/or response.
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making process.  PS2. Take decision with systematic course of actions and/or response.  Plan and Organise
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making process.  PS2. Take decision with systematic course of actions and/or response.  Plan and Organise  The individual on the job must be able to:
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making process.  PS2. Take decision with systematic course of actions and/or response.  Plan and Organise  The individual on the job must be able to:  PS3. Plan and organise work to meet deadlines.
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making process.  PS2. Take decision with systematic course of actions and/or response.  Plan and Organise  The individual on the job must be able to:
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making process.  PS2. Take decision with systematic course of actions and/or response.  Plan and Organise  The individual on the job must be able to:  PS3. Plan and organise work to meet deadlines.
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making process.  PS2. Take decision with systematic course of actions and/or response.  Plan and Organise  The individual on the job must be able to:  PS3. Plan and organise work to meet deadlines.  PS4. Work constructively and collaboratively with others.
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making process.  PS2. Take decision with systematic course of actions and/or response.  Plan and Organise  The individual on the job must be able to:  PS3. Plan and organise work to meet deadlines.  PS4. Work constructively and collaboratively with others.  PS5. Prepare and present lectures and training sessions.  Customer Centricity
	experience.  Oral Communication (Listening and Speaking skills)  The individual on the job must be able to:  CS8. Express statements or information clearly so that others can hear and understand.  CS9. Participate in and understand the main points of discussions.  CS10. Respond appropriately to any queries.  Decision Making  The individual on the job must be able to:  PS1. Follow organizations rule-based decision-making process.  PS2. Take decision with systematic course of actions and/or response.  Plan and Organise  The individual on the job must be able to:  PS3. Plan and organise work to meet deadlines.  PS4. Work constructively and collaboratively with others.  PS5. Prepare and present lectures and training sessions.

PS7. Manage relationships with customers with intent	on	
satisfying the organisation's requirements for ser	rvice	
delivery.		
PS8. Work with many professionals, paraprofessional	ls,	
caretakers, and students.		
Problem Solving and Decision Making		
The individual on the job must be able to:		
PS9 Recognize problems and search for solutions.		
PS10. Choose best methods to complete assigned ta	sks.	
PS11. Approach relevant authority when required.		
PS12. Judiciously use common sense in day-to-day a	activities	
Analytical Thinking		
The individual on the job must be able to:		
PS13. Apply domain knowledge, observations and dat	ta to	
select course of action to perform tasks		
PS14. Observe and analyse the results of research		
experience.		
Critical Thinking		
The individual on the job must be able to:		
PS15. Critically evaluate information obtained from cur	stomers,	
supervisor, co-workers and students to perform	n day-to-	
day activities.		
PS16. Ask relevant questions for better understanding	J.	

**UNIT 5** [This unit is about Biosecurity and Waste Management]

Unit No.	05			
Unit Title	Biosecurity and Waste Management			
Description	This unit is about Biosecurity and Waste Management			
·	<ul> <li>This unit covers the following:</li> <li>Determination of the biosafety risk of samples</li> <li>Handling of potentially hazardous materials.</li> <li>Cleaning and disinfection of laboratory equipment and infrastructure.</li> <li>Disposal of different types of waste materials.</li> </ul>			
Element	Performance Criteria (PC)			
Determination of the biosafety risk of samples	To be competent, the individual must be able to: PC1. Analyse the labelling of a batch of samples to determine the potential risk.			

Handling of	To be competent, the individual on the job must be able to:					
biohazardous	PC2. Correctly unpack potentially biohazardous materials.					
materials	PC3. Correctly work with potentially biohazardous materials.					
	PC4. Use appropriate PPE when working with biohazardous					
	materials.					
Cleaning and	To be competent, the individual must be able to:					
disinfection of	PC5. Clean and disinfect laboratory equipment and surfaces					
laboratory	according to standard operating procedures.					
equipment and						
infrastructure						
Disposal of	To be competent, the individual must be able to:					
different types of	· ·					
waste materials	accordance with national regulations and standard					
maconalo	operating procedures.					
Core Skills/	· · · ·					
Generic Skills	<u> </u>					
Generic Skills	The individual on the job must be able to:					
	CS1. Write in English and give simple concise					
	instructions.					
	CS2. Keep current, accurate, and complete records.					
	Reading Skills					
	The individual on the job must be able to:					
	CS3. Read and interpret internal/external documents.					
	CS4. Read and understand manuals, health and safety					
	instructions, memos, other company documents.					
	CS5. Read from different sources- books, screens in					
	machines and signage.					
	CS6. Understand the various colour codes, nomenclature and					
	acronyms related to the profession.					
	CS7. Observe and analyse the results of research					
	experience.					
	Oral Communication (Listening and Speaking skills)					
	The individual on the job must be able to:					
	CS8. Express statements or information clearly so that others					
	can hear and understand.					
	CS9. Participate in and understand the main points of					
	discussions.					
	CS10. Respond appropriately to any queries.					
Professional	Decision Making					
Skills	The individual on the job must be able to:					
	PS1. Follow organizations rule-based decision-making					
	process.					
	PS2. Take decision with systematic course of actions and/or					
	response.					
	Plan and Organise The individual on the job must be able to:					
	The individual on the job must be able to:					
	PS3. Plan and organise work to meet deadlines.					

- PS4. Work constructively and collaboratively with others.
- PS5. Ability to prepare and present lectures and training sessions.

#### **Customer Centricity**

The individual on the job must be able to:

- PS6. Follow a code of conduct.
- PS7. Manage relationships with customers with intent on satisfying the organisation's requirements for service delivery.
- PS8. Work with many professionals, paraprofessionals, caretakers, and students.

#### Problem Solving and Decision Making

The individual on the job must be able to:

- PS9 Recognize problems and search for solutions.
- PS10. Choose best methods to complete assigned tasks.
- PS11. Approach relevant authority when required.
- PS12. Judiciously use common sense in day-to-day activities

# **Analytical Thinking**

The individual on the job must be able to:

- PS13. Apply domain knowledge, observations and data to select course of action to perform tasks
- PS14. Observe and analyse the results of research experience.

# **Critical Thinking**

The individual on the job must be able to:

- PS15. Critically evaluate information obtained from customers, supervisor, co-workers and students to perform day-to-day activities.
- PS16. Ask relevant questions for better understanding.

# 5. EQUIPMENT, TOOLS AND CONSUMABLE MATERIALS

These include, but not limited to; computer, printer and relevant software programs, Personal protective equipment (PPE) such as gloves, safety boots, safety eye wear, lab coats, aprons, animal housing and equipment such as cages, drinkers, feeders, animal anatomy and physiology models such as animal cell, pig model, chicken model, cow model (for training purposes), magnifying equipment such as magnifying glass and various types of microscopes, tissue dissecting tools, laboratory apparatus such as test tubes, beakers, tripod stands, conical flasks, pipettes, first aid kit, and other safety items such as fire extinguishers, fire blankets, safety shower, and eye wash.

# 6. DILEMMAS/CHALLENGES AND COMPLEXITIES FOR A JOB HOLDER

Dilemmas associated with the job of an Animal Science Laboratory Technologist include long working hours, exposure to chemical (preservation fluids, mediums and staining fluids), physical (sharp implements/tools, glass, live animals, dead animals, handling facilities) and biological hazards (zoonotic diseases, noxious gases, Bunsen burners), time pressure to complete tasks, working in extreme weather such as hot and cold conditions, working in noisy, wet and dusty environments, etc.

#### 6.1 Alternative Choices (Solutions) to Dilemmas and Complexities

Solutions to dilemmas include carrying out risk assessment and implementing appropriate control measures, ensuring good time management and planning, participating in workplace safety sensitization and awareness (including strict biosecurity, and health/safety procedures), supporting capacity building through training, managing work stress, adhering to company's safety and standard operating procedures at all times, paying attention to detail, consulting extensively within and outside one's department/team on safety and other issues.

#### 7. WORKING CONDITIONS/ENVIRONMENT

Working conditions include working in cold, hot and wet conditions, working at heights, stand/walk for long hours, working in laboratory environment, working in shifts, areas that are noisy and dusty, areas with limited lighting and ventilation. Working in confined spaces, working in potentially explosive environment.

# 8. PARTIES INVOLVED/INTERACTING WITH THE JOB HOLDER OR TRAINEE

### 8.1 Internal/Within the Organization

Parties involved/interacting with the job holder who are internal to the organization include supervisors, subordinates, and other employees.

#### 8.2 External/Outside the Organization

Parties involved/interacting with the job holder who are external include customers/clients, government regulators, trainers, suppliers of equipment/tools/consumables, occupational health and safety associations, and Academia.

#### 9. PHYSICAL DEMANDS ON THE BODY

- Physique to sustain strenuous conditions;
- Be able to walk and stand for long periods of time;
- Bend, stretch, twist, or reach out;
- Be able to lift relatively heavy materials, tools and equipment;
- Be able to use fingers, hands and feet with ease to complete the assigned task (dexterity).

# ANNEX A Criteria for Assessments based on this NOS

#### A.1 Guidelines for Assessment

A.1.1 Criteria for assessment for curricula and learning programmes based on this NOS will be created by curricula and programmes developers. Each Performance Criteria (PC) will be assigned marks proportional to its importance in the NOS. Curricula and programmes developers will also lay down proportion of marks for theory and practical skills for each performance criteria, giving more weight to practical skills.

There shall be allocated the 'Total Mark', which will be the sum of all marks in each Unit, distributed across the number of PCs in that particular Unit. The 'out of' mark will be the mark allocated to each PC, which will be shared between theory and skills practical assessments.

**A.1.2** Awarding/assessment bodies or institutions and other users of the NOS will create unique question papers for the theory part and evaluations for skill practical part for their respective candidates.

# ANNEX B NOS Version Control

This Annex gives details necessary for the tracking of the NOS versions based on the number of revisions.

NOS Code	NOS.ASLT.01		
ZQF Level	6	Version Number	01
Sector	Agriculture	Date of Approval	19 <sup>th</sup> May 2022
Sub Sector	Livestock	Date of Last Review	N/A
Occupation	Animal Science Laboratory Technician	Date of Next Review	May 2027

# **REGISTERED OFFICE**

Zambia Qualifications Authority Ground Floor, Finsbury Park P.O Box 51103 Lusaka, Zambia

**Tel:** +260 211 843050/ 843053

Mobile: +260 963 922 730/ 0956 037 185 / 0972 559 301

Email: info@zaqa.gov.zm Website: www.zaqa.gov.zm